

POSITION APPLIED FOR	WAGE EXPECTED
	DATE AVAILABLE

## APPLICATION FOR EMPLOYMENT

SURNAME	FIRST	MIDDLE	PRIMARY PHONE
ADDRESS	STREET	CITY	PROVINCE
			POSTAL CODE
EMAIL ADDRESS			SECONDARY PHONE

## EDUCATION RECORD

SCHOOL	DATE COMPLETED	COURSE STUDIED	DIPLOMA RECEIVED
HIGH			
UNIVERSITY OR COLLEGE			
TECHNICAL, VOCATIONAL, OR OTHER			

## EMPLOYMENT RECORD (MOST RECENT EMPLOYER FIRST)

COMPANY NAME	EMPLOYED FROM	EMPLOYED TO	TYPE OF BUSINESS AND POSITION HELD
REASON FOR LEAVING			REPORTING TO SUPERVISOR
COMPANY NAME	EMPLOYED FROM	EMPLOYED TO	TYPE OF BUSINESS AND POSITION HELD
REASON FOR LEAVING	TO	TO	SUPERVISOR
COMPANY NAME	EMPLOYED FROM	EMPLOYED TO	TYPE OF BUSINESS AND POSITION HELD
REASON FOR LEAVING	TO	TO	SUPERVISOR
COMPANY NAME	EMPLOYED FROM	EMPLOYED TO	TYPE OF BUSINESS AND POSITION HELD
REASON FOR LEAVING	TO	TO	SUPERVISOR

## REFERENCES LIST TWO PERSONS TO WHOM WE MAY REFER (NOT RELATIVES)

NAME	ADDRESS	TELEPHONE	OCCUPATION	OFFICE USE ONLY

HAVE YOU EVER BEEN EMPLOYED BY THIS COMPANY BEFORE? YES ☐ NO ☐

IF YES, DATE LEFT:

DEPT:

WHAT SOURCE REFERRED YOU TO THIS COMPANY?

DRIVER'S LICENSE? YES ☐ NO ☐ TYPE

#

HAVE YOU EVER BEEN BONDED?    YES <input type="checkbox"/> NO <input type="checkbox"/>		ARE YOU WILLING TO RELOCATE?    YES <input type="checkbox"/> NO <input type="checkbox"/>	WILL YOU WORK SHIFT WORK?
IF YES, DATE:	BONDING COMPANY:	PREFERRED LOCATION:	YES <input type="checkbox"/> NO <input type="checkbox"/>

OUTSIDE HOBBIES AND INTERESTS, SERVICE CLUBS OR PROFESSIONAL ASSOCIATION: DO NOT LIST CLUBS OR ORGANIZATIONS OF A RELIGIOUS , RACIAL OR NATIONAL CHARACTER

PLEASE ENTER OTHER DATA WHICH YOU FEEL MIGHT ADD TO YOUR QUALIFICATIONS FOR THE JOB SOUGHT, INCLUDING SPECIAL SKILLS, KNOWLEDGE OF BUSINESS MACHINES, ETC.

**PLEASE READ CAREFULLY**

I HEREBY CERTIFY, THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE ANSWERS GIVEN BY ME TO THE FOREGOING QUESTIONS AND ALL STATEMENTS MADE BY ME IN THIS APPLICATION ARE CORRECT.

I UNDERSTAND THAT ANY FALSE INFORMATION OR CONSEQUENTIAL OMISSION CONTAINED IN THIS APPLICATION IS CAUSE FOR MY IMMEDIATE DISCHARGE. THIS INFORMATION MAY BE USED TO OBTAIN A FIDELITY BOND.

DATE \_\_\_\_\_ SIGNATURE OF APPLICANT \_\_\_\_\_